



Wodonga Wolves Tournament Operations Manual

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Representative Committee



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Team Registrations

Team registrations close on **5th December 2025** at **5pm** for the February U16 and U18 2026 Tournament and on the **30th of January 2026** for the March U10, U12 and U14 2026 Tournament, or when we reach capacity.

Teams that withdraw after entries close will receive a **50% refund**.

Teams that withdraw after fixtures have been released may not receive any refund.

Fixtures are expected to be released approximately **fourteen (14) days prior** to the tournament. If this date changes, we will notify team contacts via email. **Please DO NOT contact the office regarding the release of fixtures, as this will only delay the process.**

Only **club delegates** should contact the tournament office. No other correspondence will be entered into without club notification.

Teams entered into the tournament must represent an **affiliated Basketball Victoria or Basketball Australia Association**.

Strong domestic teams may be considered, including squad teams and country teams.

A team list has a maximum of **twelve (12) players**.

All players **MUST be registered on PlayHQ prior to the tournament**. Failure to do so will result in the player being ineligible to take the court.

Player Registrations

Once your team is registered, you will receive a confirmation email containing the player registration link.

Players **must** register online **at least three (3) days prior** to the tournament, to appear on electronic scoring.

Fees

Team Entry Fees:

- **All Divisional Competitions: \$500 per team**
- **Championship Division: \$550 per team**

No player or spectator fees – all fees are inclusive of team entry.

Clubs Entering Teams

Clubs entering a large number of teams should contact representative@wodongabasketballassociation.com.au for payment and entry options.



Event Contacts

Email: representative@wodongabasketballassociation.com.au

Tournament Office: Wodonga Sports and Leisure Centre

Tournament Coordinator: 0402 503 955 – Kaily

Tournament Phone Number: 0400 095 294 - Madi

Venues

A full list of venues can be viewed in the **MyHoops app**.

Competition Structure

There will be **four (4) Championship divisions** offered.

All remaining divisions will be organised into **Division 1, Division 2, Division 3, etc.**

Pools

Each division will be accordingly divided into pools where numbers allow.

Finals Structure

Divisions with One Pool

Semi Finals

- 1st placed team vs 4th placed team, 2nd placed team vs 3rd placed team
- Winners of Semi Finals → **Grand Final**.

Divisions with Two Pools (4 round games per team)

1st placed team (Pool A) vs 1st placed team (Pool B) → **Grand Final**.

Divisions with Two Pools (3 round games per team)

Semi Finals

- 1st (Pool A) vs 2nd (Pool B)
- 1st (Pool B) vs 2nd (Pool A)

Consolation Games

- 3rd (Pool A) vs 3rd (Pool B)
- 4th (Pool A) vs 4th (Pool B)

Grand Final

- Winner SF1 vs Winner SF2



The minimum number of games a player must play to be eligible to play in a finals match is **one (1)**.

Game Operation Rules

3-Point Line

If two 3-point lines exist:

- **Inside line:** U12 & U14
- **Outside line:** U16 & U18

Basketballs and Ball Size

- U10 – Size 5
- U12 – Size 5
- U14 – Size 6
- U16 – Boys (7), Girls (6)
- U18 – Boys (7), Girls (6)

The game ball will be provided by the first named team on the fixture.

Teams must supply their own warm-up and game balls.

Only team managers and coaches may bring basketballs into the stadiums, **maximum two (2) balls per team.**

Spectators **are not** to bring basketballs into the stadiums.

This helps us focus on the games in progress, respect the players on the court and **avoids basketballs accidentally rolling onto the court during the game.**

Score Bench

Score Bench Responsibilities

For all games:

- **The first named team on the fixture is responsible for the game clock and shot clock (where applicable).**
- **The second named team on the fixture is responsible for the electronic scoring (iPad).**
- **This allocation applies to both Championship and Divisional Games and will apply in all circumstances.**



Divisional matches

Each team must supply at least **one (1) competent score table official** per game.

Championship matches

Each team must supply **two (2) competent score table officials** per game.

The score table must be staffed to cover the game clock, shot clock and electronic scoring.

Sin Bin

The Sin Bin Rule will **not** be in use.

A **zero-tolerance policy** applies to all inappropriate or abusive behaviour by participants or spectators.

Late Penalty

For each minute a team is late for their scheduled match, the opponent is awarded **one (1) per minute**, up to **twenty (20) minutes**, after which the match is forfeited **20 – 0**.

Number of Players

A team can not commence a match with fewer than **four (4) eligible players**.

Uniforms

A maximum of **twelve (12) players** may be used in any one match.

Players must wear their **correct team uniform**.

allowance may be made for slight colour variations, provided teams are clearly identifiable.

If a colour clash occurs, **Team A shall change uniforms**.

If there is a disagreement, the **Venue Referee Supervisor or Venue Supervisor** has final authority.



Courts

Please stay off the courts unless warming up or participating in a scheduled game.

No one is permitted on the court during half-time or other breaks unless authorised by the Tournament Coordinator.

Only authorised players, officials and staff are permitted.

Mercy Rule

The mercy rule applies to:

- **U12 and U14 games ONLY**
- **Divisions 2, 3 or 4**
- **The mercy rule does NOT apply to Championship Divisions**

once a team leads by **25 points**, the rule applies until:

- The game ends, or
- The margin is reduced to **24 points or fewer**

Timing Rules

Championship Games (60-minute timeslot)

- **U10 & U12: 2 x 20-minute halves (no shot clock)**
- **U14, U16 & U18: 4 x 10-minute quarters (shot clock)**

Clock stops:

- All timeouts
- Last **1 minute** of Q2
- Last **2 minutes** of Q4

Each Team:

- **2 timeouts per half**
- **24-second shot clock except U12**
- **14-second reset for U16 & U18 where applicable**
- **No 14-second reset for U14** and the 24 second clock will not start until the ball goes into a team's front court

Shot clocks will only be used where available at the venue. Availability is not guaranteed.



Divisional Games (50-minute timeslot)

- **2 x 20-minute halves**
- Clock starts regardless of readiness
- Clock stops on all whistles in last **1 minute of second half only**
- No clock stoppage if margin is > 10 points
- **No timeouts in last minute of first half**

Shot clock applies only to:

- U16 & U18 Division 1
- No 14-second reset in any divisional game

All divisions – Finals

- No drawn finals
- Overtime:
 - 1-minute break
 - 3-minute periods
- One timeout per team, per overtime
- Repeated until a winner is decided

Competition Adjustments

The Tournament Committee reserves the right to:

- Combine or cancel divisions
- Regrade teams based on comparable tournament results



Competition Points System

Draws are permitted in round games. Finals games must have a result.

Points for Pool/Round games will be awarded as follows:

Ladder Settings

Game outcome points*

Set the points awarded for game results.

Sport default ! Custom

Win	Loss	Draw	Disq. Win	Disq. Loss	Forfeit Win
3	1	2	3	0	3

*Points for a bye will only be used when total ladder points ranking type is selected.

Ladder Ranking Order*

The order the teams will be ranked.

1st*	2nd*	3rd*
Points	Percentage	Head To Head



General Rules

1. /BA rules is not permitted
2. Forfeits incur a **\$100** fine once fixtures are published.
3. Ineligible players may result in forfeiture of matches. (e.g. Player not registered on PlayHQ)
4. Prohibited equipment as per BV/BA rules is not permitted



Blood Policy / Floor wiping

Team Managers are responsible for:

- Blood removal
- Floor wiping
- Towelling in front of their bench

Tournament staff are not responsible for injury management or court cleaning beyond providing basic supplies.

No Zone Policy – U10 to U14

Zone defence is **not permitted** in U14 and below. The tournament adopts **VJBL interpretation of zone defence.**

Interpretation:

Coaches are not permitted to instruct a team to play zone and they must play 'Man to Man' defence using correct 'Man to Man' defensive principles.

If a coach hasn't instructed their team to play a zone, but their team is playing a zone outside of their instructions, it is the coach's responsibility to ensure their team play 'Man to Man' defence. No excuses will be tolerated for failure to do so, as the coach has the power to remove offending players from the court if they are not playing correct 'Man to Man' defence.

The Tournament Coordinator will determine violations of the 'No Zone Rule' by investigating one or more of the below points:

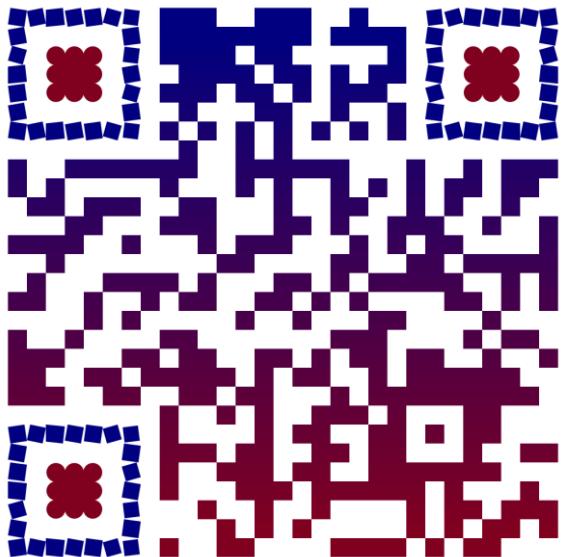
- One or more players were not in acceptable 'Man to Man' defensive position in relation to the player they are guarding and the player with the ball
- A cutter moved all the way through the key and was not defended using acceptable 'Man to Man' defensive techniques
- Following a trapping or help and recover situation the team made no attempt to reestablish correct 'Man to Man' defensive positioning
- The team zone pressed and did not assume 'Man to Man' defensive positioning once the ball had been advanced into the half court.



Complaints and Penalties, Injuries and incidents

Complaints must be lodged within **90 minutes** of game completion.

A complaint may be made by the Opposition coach, game referees or referee supervisor through this link: <https://forms.gle/CrYqwsctXCarmkmm6>



[Complaint /Report Form](#)



[Injury & Incident Report Form](#)

The Tournament Coordinator may investigate any team suspected of playing zone, by:

- Viewing a game
- Viewing video footage obtained from the game or,
- Reviewing a written complaint.

Coaches, players and spectators are **not permitted** to approach the opposition team, referees or the referee supervisors to discuss the alleged incident.

Video evidence must show the entirety of the defensive possession and we recommend at least three clips be sent.

In exceptional circumstances, we will accept less clips if a blatant breach of the rule has been made.

If a team is found by the Tournament Coordinator to have been playing a zone, the team will forfeit the game.

The Tournament Coordinator and an independent party can determine whether the player has “forgotten” and the coach is actively coaching them out of this.

The rule will not apply when:

- A team has **four (4)** players on the court.



First Aid

First Aid will not be provided, except for ice packs and band aids.

Teams must provide their own basic first aid kits and manage basic injuries themselves.

Contacts in the case of an injury or incident:

Ambulance

Call 000

Wodonga Hospital

Wodonga Hospital (Albury
Wodonga Health)

**53/81 Vermont St,
Wodonga VIC 3690**

(02) 6051 7111

Albury Hospital

Albury Hospital (Albury
Wodonga Health)

**201 Borella Rd, Albury
NSW 2640**

(02) 6058 4444

Finals Presentations

Following each grand final time slot, there will be a presentation held at the venue, where the game was played.

There will be **ten (10)** medals presented to each team (10 players).

A representative from each team will be given the opportunity to say a few words before awarding their players with their medallions.

Age Group Guide

For the 2026 Tournaments, age is defined as:

- U10: Born 2017-2020
- U12: Born 2015-2016
- U14: Born 2013-2014
- U16: Born 2011-2012
- U18: Born 2009-2010

*Players may play in an older age group if they wish (i.e., an U14 player playing up in U16s)



Information

The main stadium - Wodonga Sports and Leisure centre is a shared facility. No one is permitted to enter the gym or pool area.

No basketballs are to be bounced in the foyer.

Court Supervisors will be at all stadiums as will Referee Supervisors, please direct queries to them and they will contact a committee member.

No discussion will be entered into as to whether or not a team has made the finals due to them not playing a certain team or not having a Bye.

Tournament Website and Related Documents

To view all related links and documentation please visit our tournament website:

<https://www.wodongabasketballassociation.com.au/>

Appendices

Basketball Australia Code of Conduct and Ethics

As a coach, official or support staff member appointed by Basketball Australia ("BA"), or by a member organization that has adopted the code, you are expected to always meet the following requirements regarding your conduct.

1. Comply and encourage compliance with BA standards, Constitution, By-Laws (including but not limited to the Anti-Doping and Member Protection By Laws) and policies.
2. Encourage and adhere to the rules and spirit of the sport of basketball including national and international guidelines, regulations and rules that govern BA and the game of basketball and the competition in which you are participating.
3. Make a commitment to providing a quality service to athletes, BA and the game of basketball by:
 - a. Maintaining or improving your current level of accreditation.
 - b. Seeking continual improvement through performance appraisal and education.
 - c. Providing a training program which is planned and sequential; and
 - d. Maintaining relevant records.



4. Be fair, considerate and honest with all players, officials and team members. Ensure that every player's time spent with you is a positive experience. Treat each player as an individual by:
 - a. Providing each player with equal attention and opportunities.
 - b. Respecting the talent, developmental stage and goals of each individual player; and
 - c. Helping each player reach his or her full potential.
5. Do not use your involvement with BA to promote your own beliefs, behaviours or practices where these are inconsistent with those of BA.
6. Refrain from any form of abuse, harassment or discrimination, or any conduct which might reasonably be re- graded as abuse, harassment or discrimination towards others. Be alert to any conduct which may be reasonably regarded as abuse, harassment or discrimination that is directed towards athletes from other sources whilst they are in your care.
7. Ensure that any physical contact with players is appropriate for the situation and necessary for the player's skill development.
8. Refrain from any intimate relationship or affair with athletes under your care, supervision or tutelage.
9. Avoid unaccompanied and unobserved activities with persons under the age of 18 years wherever possible.
10. Treat people involved in the game of basketball with courtesy, respect and proper regard for their rights and obligations and respect the spirit of fair play and nonviolence.
11. Team coaching staff and management should not remain in team changing rooms unnecessarily. Generally, coaching staff and management should only be required in changing rooms for pre-game or post-game meetings between coaches and athletes, or if attendance is otherwise required by an athlete.
12. Refrain from any conduct which might be reasonably regarded as; or is being investigated for potentially being a breach of the criminal law applicable to the



jurisdiction in which you are located at any time.13. Do not denigrate and/or intimidate players, officials, spectators or event organizers.

14. Refrain from unnecessary or obvious dissension, displeasure or disapproval with officials' decisions or spectator or player conduct.

15. Be responsible in the consumption of alcohol products. You must also be responsible for the consumption of alcohol products by athletes in your care that are under the legal age for consumption of such products.

16. Treat another person's property with respect and due consideration of its value.

17. Do not make statements or take part or otherwise participate in demonstrations (whether verbally, in writing or by any act or omission) regarding political, religious or racial matters or any such matters which are prejudicial to or contrary to the objects, purposes or interests of BA or which bring BA or the squad or team into disrepute.

18. Show concern and caution towards sick and injured athletes by:

a. Providing a modified training program where appropriate.

b. Allowing further participation in training and competition only when appropriate.

c. Seeking medical advice when required; and

d. Maintaining the same interest and support towards sick and injured athletes.

19. Provide a safe environment for training and facilities and competition by:

a. Ensuring equipment and facilities meet safety standards; and

b. Ensuring equipment, rules and the environment are appropriate for the age and ability of the athletes.

20. Behave and encourage behaviour that upholds the highest standards of integrity and dignity. Uphold, and not injure or compromise, the standing and reputation of Basketball Australia.

21. Not engage in, or encourage, any conduct which is unbecoming of a BA representative that brings the game of basketball and/or BA into disrepute or is otherwise harmful to the interests of basketball and/or BA.

22. Be a positive role model for basketball and players. Encourage your players to demonstrate the qualities outlined in this Code.



Social Media Code of Conduct

(copied from Basketball Victoria)

1. Social media can be fun, helpful and dangerous

Comments, notes and photos posted on social media sites such as Facebook, Twitter and on-line forums are usually constructive and positive. But negative comments and images, bullying, criticism and sexist remarks can be dangerous and harmful to people's wellbeing and reputation and the image of the sport.

2. Do not use social media to be critical of teammates, coaches, officials, administrators, volunteers or spectators

Any comment you make on social media sites has the potential to be seen by millions of people. That is great if comments are positive. But it can be extremely negative and harmful if critical of people. Before you post a comment on social media ask yourself this: Would I want millions of people to read something negative about me?

3. Always assume the person you are talking/writing about will see what has been said/written

Just because an online chat is between two people does not mean it remains private and nobody else can see it. Social media is accessible to everyone. Even if the person you are discussing does not see it, somebody else may. The result is you rather than the person you are ridiculing will be seen in a negative light.

4. Use social media as a positive outlet to promote players, teammates, teams, clubs and others involved in basketball

Posting results and acknowledging individual and team performances on social media makes many people aware of team and individual achievements. That can have a positive effect for many people and should be used, encouraged and embraced wherever and whenever possible.

5. Remember to show respect

When using social media, show the same respect and regard for people that you would show and are expected to show when playing, officiating or attending a basketball game.



6. When in doubt leave it out

If you are unsure if what you are posting on social media is appropriate then it is best not to post it. When in doubt leave it out.

7. Do not tolerate or condone poor social media behaviour or actions

If you are aware of or observe poor social media behaviour or actions, do not accept it. There is no place for it in basketball and it will not be condoned. You should remind people of their responsibilities when using social media and warn that action can be taken against them. In the instance of minors breaching the code of conduct, alert their parents to the situation. If you believe the breach is serious, report it to team, club or association officials.

8. Be aware that your actions on social media may have serious consequences Negative comments and images, bullying, criticism and sexist remarks do not only impact negatively on the people they are about. If you are found to have acted improperly on social media regarding a basketball related matter, you are liable to disciplinary proceedings and may be required to face a tribunal hearing to explain your actions. A suspension from basketball could be imposed.

9. Consider social media to be your personal brand

Your Internet presence fuels any perception of your personal brand - whether you like it or not. Does your social media identity match your real identity? Be mindful of the content of photos, status updates, Tweets. Are they truly reflective of who you are and how you want people to see you?



Reports & Tribunals

- Reports may be made by any referee, referee coach or any staff member of WBA.
- Any report lodged during the tournament will not be dealt with during the tournament.

The report will be referred to Basketball Victoria after the event.

- The Tournament Coordinator reserves the right to suspend or remove any person who has been reported until a suitable tribunal can be held if they deem necessary.

Correctable Errors

Officials may correct an error if a rule is inadvertently disregarded in the following situations for up to two possessions from the time of the error:

- Awarding an unmerited free throw/s
- Failure to award a merited free throw/s
- Erroneous awarding or cancelling of a point/s
- Permitting the wrong player to attempt a free throw/s



General Procedure

To be correctable, the above-mentioned errors must be recognized by the officials, Referee Supervisor, or the score table officials before the ball becomes live following the first dead ball after the game clock has started following the error. An official may stop the game immediately upon recognition of a correctable error if neither team is placed at a disadvantage.

Any fouls committed, points scored time used additional activity which may have occurred after the error has and before its recognition, shall not be nullified.

After the correction of the error, unless otherwise stated in the rules, the game shall be resumed at the point it was stopped to correct the error. The ball shall be awarded to the team entitled to the ball at the time the game was stopped for the correction.

If a Coach believes that during this period in the game, they have been adversely affected by a decision made by an official, referee or umpire, the following action may be taken:

- When the incident occurs, the coach shall approach the score table for a timeout to advise the official that there is a correctable error situation.

The referee may discuss the matter with the Coach to explain his/her decision or, if necessary, examine the stadium scoring console and check the score and the playing time. At the discretion of the referee and based on the validity of the stoppage, the error may be corrected.

- If the timeout was necessary to correct an error the timeout will be regarded as an 'administrative timeout' and returned to the team.

Reserve Powers

The Tournament Coordinator shall have the power to make necessary additional rulings provided these are not contrary to the regulations of those of Basketball Victoria.

Zero Tolerance Policy

To ensure a safe and enjoyable playing environment for all players, officials and participants, Basketball Victoria Country have implemented a Zero Tolerance Policy for inappropriate behaviour for Team Officials, Parents and Spectators.

The Policy will ensure that:

1. There will be a zero-tolerance shown towards any inappropriate or abusive behaviours from team officials, parents and spectators
2. Any team official, parent/guardian and/or spectator who feels the necessity to:
 - a. Persistently or wilfully question or challenge the rulings of the referees
 - b. Display conduct which is inappropriate in a junior sporting environment
 - c. Berate or abuse game officials i.e., referees and score-table personnel



- d. Berate or abuse team officials
- e. Berate or abuse players
- f. Berate or abuse other parents or spectators
- g. Berate or abuse any game day official such as a Court Supervisor, Referee Supervisor or Association Representative.

will be asked to leave the venue immediately by the Referee Supervisor or Venue n Supervisor. Failure to leave when requested will result in a Tournament Representative taking appropriate action to safeguard the safety of players, spectators and officials.

No warnings need to be given in the event of the above action becoming necessary.

Basketball Victoria Heat Policy

(extract from Basketball Victoria Participants Protection By-Laws)

In 2007, Basketball Victoria amended its Participants Protection By-laws to introduce a requirement for monitoring temperature on court when the weather is hot. This amendment requires that all stadiums must be fitted with a thermometer and the inside temperature must be taken every hour whilst the stadium is in use and a note kept of the temperature in a permanent written record at the stadium.

Taking into consideration the Basketball Victoria Policy, for the purposes of the Tournament, the following will be utilised:

Climate Policy

3.1

All persons involved in the organization of games must be aware of the effect that extremes of weather can have on person playing or attending basketball and put in place adequate contingencies for the minimizing of risk to persons, particularly when high temperatures are expected. Where high temperatures are expected organizers of games must know the extremes of temperature which can occur in the particular venue.

3.2

Where high temperatures are expected game organizers must make reasonable attempts to ensure:

- Full knowledge of availability of first aid equipment and first aid and medical personnel is accessible by all persons attending.
- Referees and other officials are aware of the symptoms of heat stress and are instructed to be on the alert to notice any such symptoms.
- Referees are instructed to initiate regular extra time-outs during the game and to shorten the game if necessary.
- Players are made aware of the need to hydrate regularly before and after the



game and that facilities are available for them to do so.

- Facilities are available for players and other persons to externally cool themselves with water, fans or other facilities.
- Adequate supplies of ice and ice packs are available for use where appropriate; and
- Proper advice is available to coaches and players on the effects of heat, symptoms of heat stress, the need for proper hydration and the facilities that are available to prevent or treat heat stress.

3.3

All stadiums must be fitted with a thermometer. On hot days, court temperature must be taken hourly whilst the stadium is in use and must be recorded in a permanent record kept at the stadium. If the stadium is in sections, the temperature must be taken in each section.

3.4

a) When the court temperature reaches 30°C competition organizers must consider implementing and where the court temperature reaches 35°C, must implement the following timing rules:

- a. The game time must be reduced by 2 minutes per half with 2 team timeouts per half
- b. The clock must stop for each timeout, and the referee must call an additional compulsory timeout close to the halfway mark in each half
- c. Each team must call a timeout before the compulsory timeout and after the compulsory timeout. In the event the coaches do not call a timeout as required, the referees will intervene and call a timeout and attribute them to the respective teams.

b) When the court temperature reaches 40 degrees Celsius games must be abandoned.

- a. If a game is abandoned before it commences or before or at half time it is counted as a draw
- b. If a game is abandoned after half time, the game score stands as a final result. The introduction of the Heat Policy Rule and notification to teams will be by the Tournament Coordinator.